



NSSF Hunting Heritage Trust Grant Program

RFP Guidelines for the Grant Program are as follows:

1. Only project proposals submitted by and in the name of non-governmental organizations (NGO) shall be eligible for funding under the Grant Program. Project proposals from organizations other than non-governmental organizations (NGO) will not be accepted.
2. A total of \$100,000 will be available to qualified NGOs for the purpose of supporting projects/programs designed to recruit, retain and reactive (R3) hunting and shooting sports activities. Programs will be considered that are emphasizing and supporting initiatives to provide shooting sports and hunting opportunities with a focus on an incremental increase of non-traditional participants. The amount of funding that selected applicants may be awarded shall be at the sole discretion of National Shooting Sports Foundation (NSSF). NSSF reserves the right to suspend and/or terminate the Grant Program, adjust the total amount of funding available under the Program and correct any errors made in awarding Program funds, at any time.
3. The following types of projects **are not eligible** for Grant Program funding:
 - a. Projects including activities other than hunting and target shooting with a firearm;
 - b. Projects that involve building new or improving existing structures;
 - c. Youth dove/pheasant hunts;
 - d. Salaries of employees and other overhead expenses.
 - e. All other projects that are not directly related to the above-stated project eligibility requirements as determined by the NSSF.
4. Projects must be completed by **March 18, 2020**. Grant recipients shall also be required to submit midterm and final written reports regarding their projects. Midterm progress reports shall be due by **October 16, 2019**; final written reports shall be due **March 25, 2020**.
5. Be advised that grant awards shall be disbursed as follows: 50% after June 12, 2019 contingent upon NSSF receipt of signed agreement; the remaining 50% within a reasonable time following NSSF's receipt and satisfactory review of both Grantee's progress and final written reports.

Please seriously consider this schedule prior to submitting a grant proposal to be sure that your organization can cover up-front costs.

Application Process

*Grant proposals must be received by NSSF no later than 5pm (EST) on **May 15, 2019**.*

Proposals may be submitted in hard copy or electronic format as follows:

- One original sent via certified mail; OR
- Proposal sent by email in Microsoft Word/PDF format.



NSSF Hunting Heritage Trust Grant Program

(RFP Guidelines continued)

Proposals must be sent to:

Melanie Knox
11 Mile Hill Road
Newtown, CT 06470-2359
Telephone: (203) 426-1320

Email: mknox@nssf.org

- *Selected grant recipients shall be notified via email during the first week of June.*

Proposal Review and Selection Process

Grant awards are not final and shall be non-binding on the NSSF until written contracts are signed with grant recipients. Grant proposals shall be evaluated for eligibility and ranked by a committee of the NSSF. Awards shall only be made to applicants with proposals that comply with all RFP guidelines and who, in the sole judgment of the NSSF, propose activities that best promote hunting and shooting sports recruitment, retention and reactivation objectives through non-endemic participants i.e. non-traditional. ***(All decisions of NSSF are final and non-reviewable.)***

Grant recipients shall be required to sign a written Grants Condition Acknowledgement Agreement with the NSSF immediately following notification of acceptance. Grant recipients shall also be required to execute and submit all other necessary documentation (e.g., reports) as directed during the term of the grant to ensure their commitment to the Grant Program.

The NSSF reserves the right, at any time, to cancel or amend this Review and Selection Process, reject any or all proposals, in whole or in part, waive minor irregularities in proposals, or to allow applicants to correct minor irregularities, if the best interests of the Grant Program will be served by doing so.